

Utah Special Education Program Improvement Planning System (UPIPS)

Class of 2006-2007

Timelines

YEAR 1

Self-Assessment and Development of Program Improvement Plan and Corrective Action Plan

2006		2007		
September	October-December	January-February	March-April	May-June
<ul style="list-style-type: none"> Receive UPIPs training and materials from USOE. Reconvene LEA UPIPS Stakeholder Steering Committee and establish sub-committees. Develop agenda and set dates for Stakeholder Steering Committee meetings. 	<ul style="list-style-type: none"> Establish self-assessment timeline. Review LEA data profile and determine additional data needed. Collect off-site data. Examine data and collect additional data. Determine the process and dates for file reviews, interviews, surveys, and other needed on-site data. Begin data collection of needed on-site data (file reviews, student outcome, etc.). Submit compiled off-site data to USOE by December 1, 2006. 	<ul style="list-style-type: none"> Continue collection of on-site data. Monitoring of progress of sub-committees by Special Education Director. <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: fit-content;"> USOE to send off-site data analysis back to LEA. </div>	<ul style="list-style-type: none"> Compile and analyze all data collected from interview, student file reviews, off-site data analysis, and other data sources. Presentation of data analysis to Stakeholder Steering Committee. Identify Program Improvement Goals & areas of non-compliance. Write Corrective Action Plan for areas of non-compliance. 	<ul style="list-style-type: none"> Complete Self-Assessment Report. Submit Self-Assessment Report & Request for Reimbursement to USOE by June 30, 2007.